



VILLAGE OF MIDLOTHIAN BUILDING DEPARTMENT

14801 S. Pulaski Road, Midlothian, IL 60445
P: (708) 385-8642 F: (708) 389-0255

buildingdepartment@villageofmidlothian.org

GUTTERS, SIDING, SOFFIT & FASCIA

GUTTER PERMIT REQUIREMENTS:

- Submit a completed permit application. Missing information may delay permit approval.
- State on permit if this is for the House, Garage, or Both.
- Provide details of materials being used or provide a copy of the contract.
- Final gutter inspection is required.

SIDING PERMIT REQUIREMENTS:

- Submit a completed permit application. Missing information may delay permit approval.
- State on permit if this is for the House, Garage, or Both.
- Provide details of materials being used or provide a copy of the contract.
- Final siding inspection is required.

SOFFIT & FASCIA PERMIT REQUIREMENTS:

- Submit a completed permit application. Missing information may delay permit approval.
- State on permit if this is for the House, Garage, or Both.
- Provide details of materials being used or provide a copy of the contract.
- Final soffit & fascia inspection

INSPECTIONS:

- The owner, applicant or contractor is required to call the Building Department a minimum of 24 hours (one business day) in advance for inspections. Inspections are only performed M-F during regular working hours.
- All inspections shall be completed before the permit expiration date.**

It is understood that approval of plans submitted to the Building Department for review is a conditional approval only and construction shall be subject to compliance with Village of Midlothian Ordinances.

It is further understood that, in the event of conflict between the approved plans and provisions of the ordinances, the ordinance shall be the final authority.

Signature: _____ **Date:** _____

Print: _____