

**VILLAGE OF MIDLOTHIAN
BOARD MEETING MINUTES
MARCH 13, 2019**

Village Clerk Moskal and the Board of Trustees met in the Council Chambers at the Village of Midlothian on March 13, 2019. The meeting began at 7:00 p.m.

CALL TO ORDER

ROLL CALL

Present: Mayor L'Heureux, Village Clerk Moskal, Trustees Crowley, Caveney, Ivan and Kreis, Attorney Valadez, Chief Delaney, Chief Hotwagner, Superintendent Weinert, Superintendent Sparrey, Engineer Nagle, Treasurer Britton and Deputy Clerk Kolacki.
Absent: Trustee Gillis. Trustee Killelea arrived at 7:08 p.m.

PLEDGE OF ALLEGIANCE

Moment of Silence for Our Fallen Veterans

SWEARING IN CEREMONY

- Clerk Moskal swore in Richard Moore as a Firefighter II/Paramedic for the Midlothian Fire Department.

PRESENTATION

- Chief Hotwagner presented the Outstanding EMS Call Award from Ingalls and the Emergency Medical Director to Lieutenant Shawn Gillis, Engineer Marty Rita, Firefighter/Paramedic James Ditzler, Firefighter/Paramedic Dan Klimson, Firefighter/Paramedic Rose McMahan and Firefighter/Paramedic Nick Bayer for a medical call on December 1, 2018. He also congratulated Sergeant Adam Panozzo and Officer Bill Miller for their assistance on the call.

MUNICIPAL COMMISSIONS & LOCAL ORGANIZATIONS

- **Jean Bartecki** – Keep Midlothian Beautiful, Beautification Committee, Safety Committee, Friends of the Library
- **Rita Sareny** – Keep Midlothian Beautiful and Friends of the Library
- **George Doeden** – Veterans' Committee, American Legion 691, VFW Post 2580
- **Jerry Gillis, Sr.** – Zoning Board, Keep Midlothian Beautiful, Midmark Water Commission
- **Helmut Lipp** – Technology Committee
- **Joyce Holste** – Friends of the Library

PUBLIC COMMENT

Jean Bartecki – She asked about flag signs that are everywhere and are all in bad shape. She thought we had a sign ordinance and wanted to know what could be done. Mayor L'Heureux advised that Trustee Caveney is working on a letter to send to our businesses and this will be addressed in the letter. According to our sign ordinance, the feather signs are not prohibited and there is no specific number of the feather signs allowed. Trustee Caveney noted that she has met

with the Plan Commission and they are reviewing our sign ordinance and the Building Department will be enforcing our sign ordinance. The Code Enforcement Officer will also be visiting the businesses to make sure that the signage is repaired. She then asked if there were any plans to replace the tree on the gazebo. Superintendent Sparrey advised that our landscaper provided an estimate and the tree will be replaced soon. Trustee Kreis suggested that we could possibly receive a tree from the tree grant we are working on. This will be looked into.

Michael Olson – He asked if there was a way to notice the businesses for their torn US flags. Mayor L’Heureux noted that we do not have flag police but when he sees the flags, he contacts the business owner for replacement.

CONSENT AGENDA

Mayor L’Heureux read the items on the Consent Agenda:

1. Approval of Ordinance #2016 Adopt the 2019 Zoning District Map for the Village of Midlothian, Illinois.
2. Approval of Ordinance #2017 Authorizing a Special Use of Certain Property at 14715 Keystone in the Village of Midlothian for Use as a Permeable Pavement Parking Lot.
3. ~~Approval to Engage Third Millennium Associates to Provide Vehicle Pet License Software System, Maintenance and Mailing Services Not to Exceed the Initial Cost of \$21,830.00 and the Approximate Annual Cost for Subsequent Years of \$10,825.00.~~
4. Approval to Execute the Terra Engineering Ltd. Agreement for Professional Services of Phase I Engineering for the Natalie Creek Trail.
5. Approval to Engage Granath Survey to Perform a Boundary Survey Not to Exceed \$1,700.00.
6. Approval to Execute the Tornado/Outdoor Warning Siren Prevention Annual Maintenance Agreement Renewal with Braniff Communications For a Cost Not to Exceed \$1,150.00.
7. Approval to Purchase Two Noptic Infrared (Night Vision) Cameras from MS Martin Enterprises, Inc. For a Cost Not to Exceed \$7,000.00.
8. Approval of Tri-River Police Training Region Membership Dues for a Cost Not to Exceed \$646.80.
9. Approval of the Committee Meeting Minutes for February 6, 2019.
10. Approval of the Board Meeting Minutes for February 13, 2019.
11. ~~Approval of List of Bills.~~

Mayor L’Heureux asked if there were any items to be removed from the Consent Agenda. Trustee Killelea asked that Item #3 be removed and Trustee Kreis asked that Item #11 be removed. Trustee Caveney questioned Item #4 since the revised document was not received until today. Attorney Valadez advised that as long as there is no substantive question and are clarifying which agreement the Board is consenting to, the Item does not need to be removed. There were no further comments.

Motion to approve the Consent Agenda without Items #3 and #11 was made by Trustee Ivan and seconded by Trustee Caveney.

Discussion: There was no further discussion.

Roll Call: Ayes: Trustees Ivan, Caveney, Crowley, Killelea and Kreis. Nays: None. Motion carried.

COMMUNITY DEVELOPMENT

Trustee Kreis reported on the following:

- She questioned an invoice from Sundance Group in the amount of \$2,974.40 and noted that the Sundance Group services were terminated a year ago. Treasurer Britton advised that the invoice paid in December was only a partial invoice. She compared the invoices and there were other services provided that had not been billed and that this is the final bill. Trustee Kreis believed the invoice should have been received earlier. There was no further discussion.

Motion to approve the List of Bills was made by Trustee Caveney and seconded by Trustee Ivan.

Discussion: There was no further discussion.

Roll Call: Ayes: Trustees Caveney, Ivan, Crowley, Killelea and Kreis. Nays: None. Motion carried.

- The next Keep Midlothian Beautiful Meeting will be on March 21st and she is working on the Agenda.
- The Great Midlothian Cleanup will be on Saturday, April 27th. She is hoping that we have a great turnout of volunteers.

FINANCE

Trustee Ivan reported on the following:

- Motion to engage Third Millennium to provide vehicle and pet license software system maintenance and mailing services not to exceed the initial cost of \$21,130 and the annual cost for subsequent years of \$10,825 was made by Trustee Ivan and seconded by Trustee Crowley.

Discussion: Trustee Killelea asked Treasurer Britton if the cost was negotiated and she confirmed that it was not. She said that they would negotiate once the engagement was passed but will not go forward if they do not agree to any negotiation. Trustee Kreis commented that she was successful in the negotiations when we asked them to produce our water bills and was completed before the Board agreed to the approval to engage Third Millennium. She also asked for a cost/benefit ratio and only received the response today. Trustee Ivan explained that Third Millennium is automating the data entry of our vehicle and pet stickers. We are not participating in the electronic processing that can be done off-site with PSN. Treasurer Britton explained that this will include the existing database and will send the invoices out. We will now be able to scan the information and updates will be automatic. We will not be using the Fulfillment Center since there are only a small number of individuals using PSN for automated payments, however, we will be promoting the fulfillment center for next year. What they are presenting is to automate our process so that it is on real time. The information is entered on the day the stickers are issued. Trustee Crowley asked if a resident has more than the allotted three pets, how will the company know if someone has reached their limit of pets. Treasurer Britton explained that we currently look it up in the database. The new system will provide this information right away. It will show that they have the three allotted pet stickers already and they will not be able to purchase a new one for a fourth pet. We will be able to download daily

the payments that are done on-line and will then be able to forward the vehicle stickers to the residents. Trustee Crowley asked if we could approve negotiations and the cost would be determined later. Trustee Kreis was not in agreement and believed that negotiations should be made before any agreement goes forward. Treasurer Britton agreed to take the fulfillment center out since we are not participating in that portion and would be postponed and presented to the Board at the next meeting.

Trustee Ivan modified his motion to postpone Third Millennium discussion and approval until the next Committee Meeting and was seconded by Trustee Crowley.

Roll Call: Ayes: Trustees Ivan, Crowley, Caveney, Killelea and Kreis. Nays: None. Motion carried.

- He will be requesting to change the front vestibule glass panel which would make it ADA compliant. It will also facilitate our workflow. He will be creating a third window, which will be wheel chair accessible and available to the Building Department for their workflow. This will also go along with the changes to the front office. Trustee Ivan also explained the changes to the front office, which have been displayed for everyone's review. He will provide the costs and will forward to the Board. Everyone was in agreement.

FIRE DEPARTMENT

Mayor L'Heureux advised that Trustee Gillis had nothing to report.

BUILDING DEPARTMENT

Trustee Caveney reported on the following:

- She thanked Superintendent Weinert for filling in for her last week since she was absent at the last meeting.
- She wanted to clarify to everyone that her comments of the Terra Proposal were not intended to indicate that she was not in favor of the project and is definitely in favor. The document provided, however, did not reference the two IGAs executed by our Village and the other municipalities, but only referenced the IGA with Cook County. The IGA with Cook County has very specific reporting requirements which were not included in the Terra Agreement. She had originally received the first draft on February 4th and comments were forwarded on February 8th, but she did not have the IGAs for reference. She was protecting the Village and wanted to make sure this language was included. She did not want the Village to be responsible for the entire \$422,000 project, since the initial draft is written in that matter.
- She reminded the Board that there are two additional construction projects coming up (namely the two parking lots) and when those go out to bid, the Vendor chosen will need the requisite IGA documentation so that when they provide their contract, they know what the IGA requirements are.
- The CRS Town Hall Meeting is on April 4th at 7:00 p.m. and will be held at the Raday Lodge. The postcards have been delivered. The speaker system rental was then discussed. This will be presented for payment at the next meeting for approval.
- Building Department and Code Enforcement – The Village is not looking to start writing hundreds of citations, but the Building Department wants to have compliance with our Village Code. Many of our Ordinances have not been enforced. We will be working with the

businesses and residents to enforce our Ordinances and will not be writing citations unless they continue with the violations.

PUBLIC WORKS DEPARTMENT

Trustee Killelea reported on the following:

- The renewal of the 2019 Lawn and Landscape Care Agreement by Roy Erikson Outdoor Maintenance was discussed. Roy Erikson not only included everything that was done last year, but also included watering up to 20 planter boxes along 147th Street as many times as needed at no charge. The Beautification Committee had requested additional vendors. He spoke with Oak Forest and determined that our vendor does more for our Village and at the same cost. The approval of the Agreement will go forward at the next meeting.

POLICE DEPARTMENT

Trustee Crowley reported on the following:

- The Building Analysis was received tonight and was forwarded to everyone for review. This will be discussed at the next Committee Meeting.
- The Community Policing Committee's golf outing will be held on Saturday, May 11th.
- There was discussion of the parking lot and parking available during construction or events at the VFW. The one-hour parking signs had been discussed for removal. She followed-up with Superintendent Sparrey and he will have the signs removed on Pulaski (both sides of the street).
- She gave an update on the server, fiber phones and VPN project that the Village is undertaking. We have an IT Meeting with the Department Heads on Monday. We have a timeline and a project manager that is handling everything from Proven. All work should be completed within the next six weeks. Trustee Caveney asked if we would still be paying AT&T and CallOne.. Trustee Crowley advised that we hope both will not be needed and would then be paying Comcast and CallOne instead. There will be a small roll out since there are questions with the connections to Station 2. The Department Heads believed that their staff would not need any extra training outside what is offered by Proven when it goes into effect. Everything should be in effect very soon.
- We have possibly found a use for our old server. Chief Delaney explained that we are looking to install cameras at the intersections and thoroughfares of 147th and Cicero and 147th and Pulaski. Boxes will be made by one of our officers and we will not need an outside vendor. One camera will be high definition and a license plate reader and one will be a high definition camera for an overview and will cover all four directions of travel at Pulaski and Cicero. He then explained the specifics.
- Mayor L'Heureux thanked Trustee Crowley for inviting him to the Police Department today to meet the Sheriff Department's canine, who is a beautiful 7-year old Bloodhound. The canine is able to find missing people and cadavers. He also saw the Cadet Program in process and was pleased with the continued turnout to the Program. Deputy Chief Rafferty and Officer Lunz are doing a great job with the Cadet Program. The kids are so engaged and he is so proud of the kids.

DEPARTMENT HEADS

Chief Hotwagner had nothing to report.

Chief Delaney reported on the following:

- He provided the details of a shooting on Sunday morning. Six shots were fired while two officers were tending to a traffic stop. There was a car chase with the suspect who drove through the Village Green and knocked over a tree and the electrical box. The officers were able to arrest the subject without incident at Interstate 294 and 147th Street.
- The Police Department will be recognized at the Bremen School Board Meeting on Tuesday, March 19th at 7:00 p.m. for their work with the Cadet Program and Restorative Justice Program.

Superintendent Weinert had nothing to report.

Superintendent Sparrey reported on the following:

- He attended the Natalie Creek Phase II Project Update Meeting today. They are planning to take some trees down near the two ponds around the Kostner Avenue area within the next two to three weeks. He will make sure that the information is posted on the internet and Facebook and will advise everyone via Code Red. The MWRD Board approved a condemnation for the property located at 14600 Kenneth and advised that it would take about two months.
- MWRD Manhole Rehabilitation Project – He advised that last year Trustee Killelea had asked if we could use \$500,000 of the Capital Improvement Bond money to do some streets. Since it is too late in the season, this project will not be completed and paid for until after the budget year, so we will need to move that to the next budget year. We still want to go out to bid for the project. This will go out on the website tomorrow and a Code Red will be placed on Friday so people know who are walking the neighborhood.

Engineer Nagle reported on the following:

- He provided a PowerPoint presentation. He explained the external property inspections to identify locations where storm water is entering the sanitary sewer system. The program is being performed by Robinson Engineering. The inspections are mandated by the MWRD as a part of its Inflow and Infiltration Control Program. The work is scheduled to begin the week of March 18, 2019 and be completed by March 30, 2019. He provided information regarding the MWRD Manhole Rehabilitation and the tabulation of bids for the high priority areas. The first bid was received by Kim Construction for \$107,397.00 and the second bid was from National Power Outing for \$155,884.00. The bids are competitive and made a recommendation to award the contract to Kim Construction. Superintendent Sparrey had suggested the streets and prioritized each area. The repair of the Metra Parking lots was also discussed.
- The pedestrian lighting has been postponed but is supposed to continue at the end of the month.

Treasurer Britton had nothing to report.

Deputy Clerk Kolacki had nothing to report.

LEGAL BUSINESS

Attorney Nick Valadez reported on the following:

- The Village negotiating team had their informal conversations with the Firefighters' Union. Once the discussions reach a formal stage, he will report to the Board our options and issues.

PRESIDENT’S BUSINESS

Mayor L’Heureux reported on the following:

- On March 14th from 5:00 p.m. to 9:00 p.m. Bremen High School will host its annual Fine Arts Festival which will include concert performances by the District 228 Festival Concert Choir, Symphonic Bank and Jazz Ensemble. The guest conductors are three outstanding college educators and musicians. The art exhibit will have work on display from all four District high schools and local District feeder middle schools.
- The Music Boosters is hosting an Arts and Crafts Festival at Stagg High School on March 16th and 17th.

CLERK’S BUSINESS

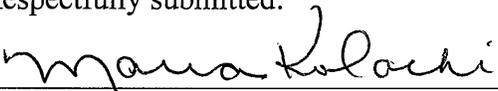
Clerk Moskal reported on the following:

- The February 2019 FOIA Report was included in the Board Packet.
- The IDOT MFT Report for November, December and January were included in the Board Packet.

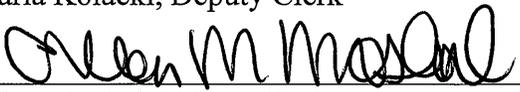
CLOSE OF BUSINESS

There being no further business, Mayor L’Heureux asked for a motion to adjourn the Board Meeting. Motion made by Trustee Kreis and seconded by Trustee Caveney. Voice Vote: Ayes: Trustees Kreis, Caveney, Crowley, Ivan and Killelea. Nays: None. Motion carried. The Board Meeting adjourned 8:21 p.m.

Respectfully submitted:



Maria Kolacki, Deputy Clerk



Allen Moskal, Village Clerk