

Village of Midlothian
Special Meeting
September 7, 2016

CALL TO ORDER

ROLL CALL

Present: Trustee Gillis, Trustee Ivan, Trustee Kreis, Trustee L'Heureux, Trustee Moskal.

Absent: Trustee Killelea (arrived at 7:20)

PLEDGE OF ALLEGIANCE

PUBLIC COMMENT

Jean Bartecki asked about promoting the guest speaker for the Community Policing Committee on the sign in front of the Village Hall.

TRUSTEE BUSINESS

TRUSTEE KREIS

- On Saturday, September 10th from 9:00 – 12:00 there will be training from the University of Chicago Aeromedical Network at Central Park School. The helicopter should arrive at 10:00.
- Next week there will be a presentation and a plaque presented to Tameling Industries who provided the bricks for the 9/11 memorial and the laborers who donated their time.
- There will be a 9/11 memorial service on Sunday at 1:00 on the Village Green.
- The alarm system has been installed at Joker's Wild.
- There is a fire department in Missouri who is interested in the rig. We should have a check soon.
- She discussed the sprinkler system for Grill's Hardware. An inspection was never conducted by the Fire Department before it changed ownership. They were authorized to open with no inspections, she feels this is the Village's fault and asked for input from the Board. They are also working on small engines which is against our ordinance. There was discussion among the Mayor and Board members.
- She received an e-mail from the Land Bank about the approved final a.p.p. payouts. Midlothian's payout is \$27,346.92. A lot of that was for grass cuttings.
- She had a conference call with Tony Manno from CMAP about the Complete Streets Pop-Up demonstration. The target date is September 24th.

- She will be attending the Calumet Storm Water Collaborative meeting on Friday morning and then she will be meeting with Lydia Scott from the Morton Arboretum.
- She discussed the property on Keystone behind J.P. Flannery's. They are interested in improving the lot into a parking lot. She feels that the Village should retain ownership of the property. There was discussion among the Board members. Mr. Walsh spoke and said he would be willing to pay for some or all of the improvements. He also shared his concerns about the sprinkler system for the building. They were told that the inspections were complete and they were fine and now they have to deal with a \$60,000.00 sprinkler issue. They are ready to open and have 3 sets of bids on the sprinklers. He asked if they would be allowed to open if they agree to a 60-75 day period to implement the sprinkler system. He will put something together on the parking lot, possibly incorporating a rain garden and a fence, he would also like to meet with the Village engineer.

TRUSTEE IVAN

- He discussed the RFP for computer services and asked for the Board's input and feedback. He made a motion to approve the RFP for IT support services, Trustee L'Heureux seconded the motion. Roll call:

Ayes: Trustee Ivan, Trustee L'Heureux, Trustee Gillis, Trustee Killelea, Trustee Kreis, Trustee Moskal.

Nays: None **Motion passed.**

- He developed a Social Media and Technology Policy. Some of the Board members did not receive a copy so he will send it again. It will be discussed at next week's meeting.
- The Finance Committee meeting will be changed to Wednesday, September 14th at 4:00.

Trustee Kreis asked about the groundbreaking ceremony for the Water Tower on September 15th, SSMMA is holding a very big storm water seminar on that date and many of the Board members and Public Works are planning to attend. Mayor Rybak explained that it was better to do this groundbreaking ceremony as soon as possible to be out of the way and the 15th is the most logical date to hold it. She also checked with Joe Sparrey, Billy DeSimone and Jeff Koza and was informed that part of the presentation is a field trip so they could probably miss that part of the meeting. Also, Drive Time would like to be open by the end of October.

- He discussed the Insurance Broker information. He asked for feedback from the Board members. Trustee Kreis asked that it be discussed at the Finance Committee meeting.

- He made a motion for Lauterbach and Amen for Audit services, Trustee Killelea seconded the motion. Roll call:

Ayes: Trustee Ivan, Trustee Killelea, Trustee Gillis, Trustee Kreis, Trustee L'Heureux, Trustee Moskal.

Nays: None **Motion passed.**

- He discussed the Azavar contract. There was some discussion among the Board members.
- There is a tentative BBQ planned for the Village employees on September 23rd from 12:00 – 2:00 p.m.
- At the last Safety Committee meeting they discussed a safety officer for the Village. Currently we don't have any procedures in place for emergencies such as tornadoes, a fire in the building, etc.
- He received a revised cost estimate from Goldilocks for the door in the Village Chambers to make it compliant. The cost for replacing it would be \$11,000.00. There was some discussion among the Board members.

TRUSTEE GILLIS

- He discussed the memo from Chief Kaufman about the retirement of Officer Winkle. This will put us three officers down.
- He discussed the Calumet Park Status.
- He asked the Mayor about Committee assignments. He would like to be in charge of the Historical Society.
- He asked if Police department issues could be discussed with him before being posted on social media.

TRUSTEE L'HEUREUX

- He made a motion to approve the hiring of Melissa Paymaster as part-time custodian, Trustee Moskal seconded the motion. Roll call:

Ayes: Trustee L'Heureux, Trustee Moskal, Trustee Gillis, Trustee Ivan, Trustee Killelea, Trustee Kreis.

Nays: None **Motion passed.**

- He discussed the hiring of a new full time administrative clerk in the front office. Trustee Kreis asked that it not be voted on this evening so that it can be discussed further.
- Donna Mazalin, the HR rep, is almost done with the employee interview report, it should be completed soon.

- Tomorrow night is the Community Policing Committee meeting. Executive Director Ernest Brown from Cook County Homeland Security will be the speaker.

TRUSTEE KILLELEA

- He discussed the Village newsletter. We would be spending approximately \$1250 - \$1500 per month, worst case scenario would be \$18,000.00 per year. We would need a point person to gather the information from the town. The contract will be sent to the attorney for review if we are interested in going forward.
- Trustee L'Heureux discussed the outsourcing of water billing. He distributed three vendor quotes to the Board members. We would send them a file they would do all the work, and pay for the paper and envelopes. The missing part is the labor cost on our end.

TRUSTEE MOSKAL

- He discussed the plumbing inspector, he is no longer accepting of the agreed upon pay scale. Effective September 1st he will charge \$50 per inspection, \$50 per re-inspection, \$50 for residential plan reviews, \$150 for commercial plan reviews and \$20 for each incident where he has to reply to an e-mail or phone call. Because of this, Superintendent DeSimone is looking for a new plumbing inspector. There was discussion among the Board members.
- After transferring Superintendent Sparrey's vehicle to the Building Department Superintendent DeSimone asked if he could dispose of the squad car they took possession of. He will have more information next week.
- Superintendent DeSimone has been looking at our ordinances. He is working on a proposal on the possibility of amending our ordinance to include point of sale inspections for businesses and residential properties.

PRESIDENT'S BUSINESS

She spoke with Darryl Davidson this afternoon. They are still waiting for John George to answer one last question. They should be able to present at the next Committee Meeting.

She asked for a motion for the conditional waiver agreement with JP Flannery's and Heidner Holdings, changing time limit from 45 days to 60 days, Trustee Moskal made the motion, Trustee Gillis seconded the motion. Roll call:

Ayes: Trustee Moskal, Trustee Gillis, Trustee Ivan, Trustee Killelea, Trustee Kreis, Trustee L'Heureux.

Nays: None **Motion passed.**

CLERK'S BUSINESS

- He received an update for the St. Christopher 5K run.

CLOSE OF BUSINESS

Mayor Rybak is asking for a motion to adjourn to Executive Session at 8:40 to discuss wage and compensation of a certain employee, union negotiations, possible employee discipline and compensation of another employee. Trustee L'Heureux made the motion, Trustee Killelea seconded the motion. Roll call:

Ayes: Trustee L'Heureux, Trustee Killelea, Trustee Gillis, Trustee Ivan, Trustee Kreis, Trustee Moskal.

Nays: None **Motion passed.**

Mayor Rybak is asking for a motion to return to open session at 9:20. Trustee Moskal made the motion, Trustee L'Heureux seconded the motion. Roll call:

Ayes: Trustee Moskal, Trustee L'Heureux, Trustee Gillis, Trustee Ivan, Trustee Killelea, Trustee Kreis.

Nays: None **Motion passed.**

Mayor Rybak is asking for a motion to adjourn at 9:21. Trustee Moskal made the motion, Trustee Kreis seconded the motion. Roll call:

Ayes: Trustee Moskal, Trustee Kreis, Trustee Gillis, Trustee Ivan, Trustee Killelea, Trustee L'Heureux.

Nays: None **Motion passed.**

Respectfully Submitted:



Michael Kohlstedt, Clerk