

Village of Midlothian
Special Meeting
August 17, 2016

CALL TO ORDER

ROLL CALL

Present: Trustee Gillis, Trustee Ivan, Trustee Kreis, Trustee L'Heureux, Trustee Moskal.
Absent: Trustee Killelea (arrived late)

PLEDGE OF ALLEGIANCE

PUBLIC COMMENT

No Public Comment.

TRUSTEE BUSINESS

TRUSTEE KREIS

- She made a motion to approve the invoice to Certified Auto Repair for an emergency repair to ambulance #2712 in the amount of \$787.56. It was to install a fuel tank and made some additional repairs, Trustee Moskal seconded the motion. Roll call:

Ayes: Trustee Kreis, Trustee Moskal, Trustee Gillis, Trustee Ivan, Trustee L'Heureux.

Nays: None **Motion passed.**

- On June 28th two ordinances were passed to sell the 1997 Pierce Engine and the Fire Safety Trailer. Chief Hotwagner is now getting a lot of interest because they lowered the price to \$87,000.00. She reviewed the ordinances and noticed that they have incorrect dates. She also said that Chief Hotwagner has not received the signed copy of the ordinances.
- She discussed the fact that two proclamations were passed in April and they are still not on the the Village Website.
- She discussed the Helicopter Landing class that will be held at Central Park School on September 10th. She asked the Mayor to execute the agreement. Mayor Rybak asked how the Village was protected against the helicopter in case of an accident. She will send information to the Board and have it on the agenda next week.
- She received an e-mail from Steve Duggan, who represents S&M Auto, asking if we had closed on the used car lot.
- She discussed the property exchange between the VFW and the Village. The VFW has 40 feet south of their building not 50 feet.
- We should still be on the radar with the county for the engineering studies we need.
- She discussed the outdoor seating area at Caliente's. She believes there may be a liability issue. Mayor Rybak informed her that she spoke to Superintendent DeSimone said that it is permissible. There was discussion among the Board members.

TRUSTEE IVAN

- The Finance Meeting has been rescheduled to Tuesday. They will be meeting with the insurance brokers.
- He discussed the issues that came out of the departmental safety meeting. One big issue that came from the meeting was about the plans we do not have in place, such as fire drills and tornado plans. He asked for suggestions on who should manage this. Trustee L'Heureux suggested the Deputy Fire Chief.
- The Technology Committee met Tuesday, August 16th. They have made a recommendation to do a baseline audit on all computer equipment owned by the Village. He asked for input from the Board.
- He discussed the RFP for IT Support Services. There was discussion about the response time among the Board members and Chief Kaufman. He asked if a Trustee would like to be involved in the evaluation of the responses to the RFP. Mayor Rybak suggested the technology director from School District 143 or Bremen.
- He discussed employee performance evaluations. He believes that we need to move forward on this process and decide what our evaluation days will be and how it should be done. There was discussion among the Board members.

TRUSTEE GILLIS

- He gave an update on the CSO status with the retirement of Officer Miller. Chief Kaufman has a candidate to fill the vacant position. There was discussion among the Board members and Chief Kaufman about training of the new CSO officer.
- He made a motion to approve the purchase of two squad cars in the amount of \$69,716.00 to Currie Motors, Trustee Moskal seconded the motion. Discussion: Trustee Killelea asked about the base price of the vehicle. There was discussion among the Board members and Chief Kaufman. Roll call:

Ayes: Trustee Gillis, Trustee Moskal, Trustee Ivan, Trustee Killelea, Trustee Kreis, Trustee L'Heureux.

Nays: None **Motion passed.**

TRUSTEE L'HEUREUX

- He discussed the Call One 1 year renewal contract. Treasurer Britton has researched the situation and has found out that there are numbers we are not using and it has no reflection on Call One. They will take the numbers off the list. He would like to put the renewal with Call One on the agenda for next week for approval.
- He has been looking into outsourcing the printing and mailing of the water bills. There could be considerable savings to the Village by doing this. They pay \$.37 for postage and we pay \$.47, they can get envelopes for \$.29 and we pay \$.44. There was some discussion among the Board members. Mayor Rybak suggested that he look into it and get more information.
- The Community Policing Committee has put together a press release notifying residents that the Executive Director of Homeland Security has agreed to be the guest speaker at our September meeting, Thursday, September 8th.

- The HR Consultant will be finishing up the non-union interviews this week.

TRUSTEE KILLELEA

- He made a motion to approve the purchase of a new Ford Explorer for \$25,770.00 for Public Works, Trustee Moskal seconded the motion. There was some discussion among the Board members. Roll call:

Ayes: Trustee Killelea, Trustee Moskal, Trustee Gillis, Trustee Ivan, Trustee Kreis, Trustee L'Heureux.

Nays: None **Motion passed.**

- He discussed vehicles for the Building Department. There was discussion among the Board members. He will discuss the situation with Superintendent DeSimone and Superintendent Sparrey.
- He discussed the e-mail from Engineer Koza about I & I. Trustee Kreis suggested we find out about the status of the bill in Springfield. We should find out from Engineer Koza what the time requirements are. There was discussion among the Board members.
- He is still working on the Newsletter.
- He had a conference with Joe Sparrey who contacted Brian Eber about the CFM. We need one for the Building Department and do not need one for Public Works. There was some discussion among the Board members.
- He discussed the RFP for Engineering. Trustee Kreis distributed her comments to the Mayor and the Board members. There was discussion among the Board.

TRUSTEE MOSKAL

- Superintendent DeSimone will be attending a seminar next Tuesday on Flood Plain 101 and has been in contact with Brian Eber.

PRESIDENT'S BUSINESS

Nothing to report.

CLERK'S BUSINESS

- Clerk Kohlstedt received a call from a resident about having a car wash fundraiser on the street in front of her house. He discussed it with the Board. It was decided that this would not be a good idea, because of safety and also there would have to be special permits. Maybe she should reach out to St. Chris or St. Stephens to use their parking lot.

CLOSE OF BUSINESS

Mayor Rybak is looking for a motion to adjourn to Executive Session at 8:35 to discuss the compensation of certain employees and discipline of a certain employee. Trustee Moskal made the motion, Trustee Killelea seconded the motion. Roll call:

Ayes: Trustee Moskal, Trustee Killelea, Trustee Gillis, Trustee Ivan, Trustee Kreis, Trustee L'Heureux.

Nays: None **Motion passed.**

Mayor Rybak is looking for a motion to return to open session at 8:49. Trustee Moskal made the motion, Trustee L'Heureux seconded the motion. Roll call:

Ayes: Trustee Moskal, Trustee L'Heureux, Trustee Gillis, Trustee Ivan, Trustee Killelea, Trustee Kreis.

Nays: None **Motion passed.**

Mayor Rybak is looking for a motion to adjourn at 8:53. Trustee L'Heureux made the motion, Trustee Gillis seconded the motion. Roll call:

Ayes: Trustee L'Heureux, Trustee Gillis, Trustee Ivan, Trustee Killelea, Trustee Kreis, Trustee Moskal.

Nays: None **Motion passed.**

Respectfully Submitted:



Michael Kohlstedt, Clerk