

**Village of Midlothian
Committee Meeting Minutes
April 20, 2016**

CALL TO ORDER

ROLL CALL

Present: Trustee Gillis, Trustee Ivan, Trustee Killelea, Trustee Kreis, Trustee L'Heureux,
Trustee Moskal.

Absent: None

PLEDGE OF ALLEGIANCE

PUBLIC COMMENT

George Doeden from 147th Place asked if the VFW could move their trailer next to the Fire House trailer.

Evelyn Gleason from the Midlothian Park District asked about the charge for a fire truck to come to a fireworks display in the village. She has a concern about the charge because the Park District hasn't had to pay since she has been there, which is 19 years. The Park District pays for the fireworks display and she asked the Board for some consideration on this additional charge because this is a citywide event.

Floor closed to public comment closed at 7:04

There was a 911 Committee Recommendation made by **Deputy Chief Delaney**. He started shopping 911 Centers because Blue Island advised them that there would be a pending increase either based on population or calls for service. We would be going from \$230,000 to either \$365,000 or \$461,000.00 depending on how they are going to charge. Calumet Park gave us the best offer \$200,000.00 per year flat. There was some discussion among the Board members.

Maureen Potempa gave a status report on the phone system. She discussed the outstanding issues that have been going on, including double ringing in the Fire Department, the phone list, and direct dials. She shared with the Board how challenging and difficult the entire process has been. She also felt that as an employee there is some confusion about the roles of the Trustees, she feels that there is no uniformity. There was discussion among the Board members.

TRUSTEE BUSINESS

TRUSTEE KREIS

- She discussed the U.S. EPA Brownfield Assessment Grant. She feels that there has been some disconnect about this grant, because Drive Time got their own Phase I. She asked for input from the Board. There was some discussion among the Board members.
- She discussed the Village and VFW parking lot spaces. She met with Chief Kaufman and his idea was to move the VFW dumpster to where our dumpsters are or to remove their dumpster and

let them use our dumpsters. The VFW would like 4 spots adjacent to the back of their building to put up a storage shed and 6 spots back where the seized vehicles are stored. There was some discussion among the Board members.

- She thanked all who attended the Rain Ready Open House on April 16th at the Library. MWRD donated 50 18" saplings which were all given out and are willing to donate more.
- She and Helen Lekavich were invited to the Oak Forest Rotary Meeting at the Midlothian Country Club. Commissioner Debra Shore spoke about the water crises of the 21st Century.
- The Veteran's Committee met on Monday, April 18th. We have a very committed group.

TRUSTEE IVAN

- He discussed the yearly cell phone stipend for Public Works supervisors and the annual pay increase of non-union management staff for Public Works. There was some discussion among the Board members. The Board should talk about what the raises should be and put them in the budget, then the Finance Committee will review.
- The Technology Committee met and went well. There are several people who have volunteered to be on the Committee. The Mayor will appoint the Chair people. He would like Sandi Crowley to be appointed as the Chairman.
- He asked that Barb Killelea be put on the website as the Beautification Committee Chairman.
- The Village clean-up day will be held on Saturday May 14th. They made some flyers to distribute to residents. They will also be creating flyers for the fifth annual Garden Walk.
- He attended the Eagle Scout Ceremony of Patrick Doran.
- He discussed the new blue Village trash cans.
- He discussed the audio and video at Board meetings. For \$355.00 we can install another camera that would work with our existing system. The video could be streamed live to a social media site or it could be loaded to our website. There was discussion among the Board members.
- He would like the Sewer bid lining on the agenda for next week.

TRUSTEE GILLIS

- He gave an update on new construction in the Village. Midlothian Storage is working on a third floor. The plans have been reviewed for Ricky Rockets and are waiting for their MWRD permit. They are still waiting for their IDOT permit for drainage.
- He discussed Building Department Violations. There is a problem with an overflow of garbage in dumpsters at 148th and Kilpatrick and 144th and 145th and Keystone.
- He discussed lawn care in vacant homes. The Superintendent is working on procedures to set up to make sure we are following our ordinance. There was discussion among the Board members. He will get some prices and talk about it at next week's meeting.
- We are changing the hours in the Building Department. On May 1st the Part time Inspector will work 9:00 – 12:00 on Saturdays and continue to work his part time hours during the week.
- He discussed the office space for Superintendent DeSimone. He would like him to have an office. Mayor Rybak said that he could have the office in the back.
- He feels that employees that are retiring should be recognized at Board meetings. He also feels that it would be nice to have an employee recognition dinner once a year.

- He discussed a business owner who has made repeated requests for a Class 8. Mayor Rybak called this business owner and said that his property doesn't qualify for a Class 8, and informed him that he should appeal his taxes.

TRUSTEE L'HEUREUX

- Chief Hotwagner has requested that Firefighter Rick Bielema go to TNT School. The cost for the class is \$100.00, and he will have to stay at a hotel for two nights. The total cost is not to exceed \$360.00. We will be saving \$1,100.00 annually.
- He discussed the Firework permit for the Country Club on July 3. He feels that it makes more sense to hold the Country Club business license until they clear up the property maintenance issues rather than his fire permit. He also suggested having a permit fee instead of charging for the use of fire apparatuses.

TRUSTEE KILLELEA

- He would like to work on the Zoning Ordinance.
- He discussed the different vendors the Village uses. We should coordinate vendors to get a better deal on shipping, etc.
- The HR Consultant Contract was e-mailed to the Board members. He would like to put it on the agenda.
- The Safety Committee met on Tuesday, April 19th. They would like a "Kiss and Ride" signs put up at the Train Station at the bottom of the stairs where people are being dropped off. There was some discussion among the Board members. The Active Transportation Alliance will be doing a "sidewalk audit" and Trustee Ivan discussed the tree situation with Public Works.
- He discussed the Village Newsletter from Fanning Publications, it costs approximately \$3000, plus printing and mailing. Crestwood does this and Oak Lawn just signed on. It is a very positive public relations piece. Evelyn Gleason asked that if the Village decides to do something like this it should be discussed with the Park District, we should share our resources and work together. He will have Mr. Fanning come and do a presentation.
- He discussed Saturday office help. They would like to hire someone to work 20 hours per week.
- There will be a Finance Committee Meeting held on May 3rd. They will be looking at the Budget.
- He discussed the add-on contract for Civic Plus. There was some discussion among the Board members.

TRUSTEE MOSKAL

- The Police Department will host the Drug Take Back on April 30th.
- "Cop on Top" will be held on May 20th.
- He discussed the possibility of a Facebook Page for the Police Department.
- He had Nicole put the finishing touches on the RFP for an audit company, she sent those to Maggie who made some improvements and enhancements.

Trustee Gillis asked about Happy Daze, the business that was shut down. Mayor Rybak addressed his questions and informed him that they brought them in for a hearing, they removed the item that was not supposed to be sold in their store. There was some discussion among the Board members.

PRESIDENT'S BUSINESS

She gave an audit update. She spoke with John George, he informed her that they need a legal opinion to protect us from exposure and financial disclosures. He can't finalize the audit without an opinion letter. There was some discussion among the Board members.

CLERK'S BUSINESS

- The Zoning Board met on April 11th and they approved 14817 Kostner for the site set back violation as long as they do not encroach any further.
- 4001 W. 147TH Street was approved for being able to put in a repair shop doing minor repairs. Something needs to be stated saying exactly what a "minor" repair is.

CLOSE OF BUSINESS

Mayor Rybak asked for a motion to adjourn to Executive Session to discuss Pending Litigation at 10:03 p.m. Trustee Gillis made the motion, Trustee L'Heureux seconded the motion. Roll call:

Ayes: Trustee Gillis, Trustee L'Heureux, Trustee Ivan, Trustee Killelea, Trustee Kreis, Trustee Moskal.

Nays: None **Motion passed.**

Mayor Rybak is looking for a motion to return to open session at 10:10 p.m. Trustee Kreis made the motion, Trustee Moskal seconded the motion. Roll call:

Ayes: Trustee Kreis, Trustee Moskal, Trustee Gillis, Trustee Ivan, Trustee Killelea, Trustee L'Heureux.

Nays: None **Motion passed.**

Mayor Rybak is looking for a motion to adjourn at 10:11 p.m. Trustee L'Heureux made the motion, Trustee Ivan seconded the motion. Roll call:

Ayes: Trustee L'Heureux, Trustee Ivan, Trustee Gillis, Trustee Killelea, Trustee Kreis, Trustee Moskal.

Nays: None **Motion passed.**

Respectfully Submitted:



Michael Kohlstedt, Clerk