

**Village of Midlothian  
Committee Meeting Minutes  
March 16, 2016**

**CALL TO ORDER**

**ROLL CALL**

Present: Trustee Gillis, Trustee Ivan, Trustee Killelea, Trustee Kreis, Trustee L'Heureux,  
Trustee Moskal.  
Absent: None

**PLEDGE OF ALLEGIANCE**

**PUBLIC COMMENT**

Valerie Weiskirch from Midlothian asked about our CRS status and the Finance Committee. Trustee Killelea addressed her questions. He discussed JAWA and explained that there has been no movement and there is an ongoing lawsuit. Attorney Gleason will look into the law suit.

Theda Reed asked about delinquent water bills. Her questions were addressed by Trustee Kreis, Robin and Nicole are working on shut-offs. We are no longer making phone calls. There was discussion among the Board members.

*Floor closed to public comment at 7:16*

**TRUSTEE BUSINESS**

**TRUSTEE KREIS**

- She discussed the Complete Streets Policy, which includes storm water management. Leslie Phemister, from the Active Transportation Alliance, attended the meeting. She asked if there were any questions about the policy and would like to have it on the agenda next week for adoption.
- She gave an update on the 147<sup>th</sup> Street CMAP Local Technical Assistance Grant. She read a portion of the scope from Tony Manno. This is a \$60,000 – 70,000.00 project with a \$6,000 match that the village will have to pay. The process will take at least 12 months.
- She discussed 14440 Cicero Avenue. There are three potential developers interested. One is for a hotel, one is from S&M Auto and one is from a business owner in Chicago for a used car dealership. Mayor Rybak mentioned that there is another party interested, Luxury Cars. They also have all the information and were asked to make an offer.

- She and Helen Lekavich attended the Illinois Association for Flood Plain and Storm Water Management luncheon and received the 2016 Public Education and Outreach Award for Rain Ready Midlothian.
- They participated in a webinar called "Understanding the Funding Process" for the Natalie Creek Trail.
- The Natalie Creek Steering Committee will meet on Thursday, March 24<sup>th</sup> at 10:00.
- The Veteran's Committee will meet on March 21<sup>st</sup> at 7:00.
- The Enterprise Zone meeting will be held on March 22<sup>nd</sup> at 11:00.
- She asked the Mayor about the Class 8 for Wendy's. Mayor Rybak informed her that Attorney Gleason suggested we get a solid interested person first and then we can grant the Class 8 to the people moving into the building. Trustee Killelea is not in favor of the Class 8 and there was some discussion among the Board members. It was decided that it must be a good solid offer in order for the Board to consider it. Trustee Gillis asked about the Brownfield Grant and the Merlin's property on 147<sup>th</sup> Street.

### TRUSTEE IVAN

- He discussed the updated resolution and agreement using MFT Funds to pay for street resurfacing and Preliminary Construction. We went up to 20 Streets from 15. He would like to add it to the agenda for next week.
- He discussed the Village Website. He put together a document describing the original estimates about redesigning the website. They looked at nine different companies priced from \$5,000 – \$16,000.00 range. Revise and Civic Plus came back with revised offers. He would like to work on a direction for our website, how we would like to use it. There was some discussion among the Board members. We could keep going on with Civic Plus or we could switch to revise after some more research. It was decided to keep going with Civic Plus and to work with the Technology Committee. Trustee Ivan will chair the committee.
- He shared some Beautification Committee updates. We have a tentative agreement to do a Rain Garden Workshop at the library on May 10<sup>th</sup>, the Garden Walk is scheduled for July 10<sup>th</sup> from 11:00 – 4:00. They won't be using the pots this year, they will be using planters which will cost about \$60.00 to build. He talked to the College of DuPage about doing Landscaping plans for the Village Hall.
- He discussed the advertising of services at Living Springs International Church at 4645 147<sup>th</sup> Street. Trustee Gillis spoke with the owner on Friday and said that he would get him some information on the appeal process. He also received a phone call and/or e-mail from the reporter from the Southtown. Trustee Gillis asked if it was necessary to give him a reason why he was denied a Special Use permit and Mayor Rybak informed him that the Attorney recommended that we have a reason for denial. Trustee Gillis feels the building should be shut down if they continue to have church services in the building. Chief Kaufman said that it's not a jail able offense but it can be ticketed.
- There is a free social media seminar on March 30, 2016.

### TRUSTEE GILLIS

- He discussed the Building Superintendent position. We had some applicants, none of them had flood plain management certification. Mayor Rybak said that five applicants were interviewed. The Board reviewed information on the applicant that has been recommended by Mayor Rybak and Trustee Gillis. They would like to appoint him next week if he accepts the position.
- He and Engineer Koza are reviewing plans for Ricky Rockets. The Drive Time plans are also being reviewed by Robinson.
- There have been some issues with residents at 149<sup>th</sup> and Knox, 149<sup>th</sup> and Kildare, 4200 block of 148<sup>th</sup> street and he is working with the tenants at the Kilpatrick Storage area. He discussed the possibility of putting a plan in place for our residents involving flood mitigation program for overhead sewers and backflow preventions. He put a draft together for the Board to review.

### TRUSTEE L'HEUREUX

- He would like to have the ordinance for the disposal of the 1988 Pierce Fire Engine on the agenda for next week.
- He discussed the quote from Braniff Communications for the outdoor warning sirens. The cost for repair will be \$1,994.00. He would like it on the agenda for next week for approval.
- He discussed the Confidentiality Policy for the Fire Department, he said that the signature page is missing. There was some discussion among the Board members.
- The Easter egg hunt will be held on Sunday, March 20<sup>th</sup>. He thanked everyone for their donations.

### TRUSTEE KILLELEA

- He is still working on the HR Consultant. He feels that it should be a budgeted item.
- The budget should be passed at the next meeting.
- He signed the bill for the South Suburban Mayors for the GIS Consortium for \$7,885.00 per year.
- He discussed the office equipment for the front office. There is only one point of sale in the front office so we do not have good Customer service and when balancing the drawer at the end of the day there are mistakes because too many people are using one drawer. Treasurer Britton recommends having two cash drawers to have better customer service and to promote accountability because there would be only one person per drawer. She also recommends a currency counter at a cost of \$257.00 and a folder/insertor to be purchased at a cost of \$8,600.00.
- He asked for a copy of a letter sent to the Board of Trustees from the Village Auditor on June 22, 2012. He understood why the Mayor self-reported the audit to the SEC he just wished she had talked to the Board first.
- He would rather not talk about the water tower too much until we have the money in the account.

### TRUSTEE MOSKAL

- Chief Kaufman received notice from our CSO who was hired as a full-time officer in Wheaton. He would like the Board's permission to seek a new candidate and would like to put this on the agenda for next week.
- The Time operated door lock system was installed at the Metra Station on Tuesday, March 15<sup>th</sup>. The opening and closing hours will be 5:00 a.m. and 7:00 p.m. Chief Kaufman discussed the IP address and explained that all officers would have a key.
- He discussed the disposal of a 2003 Jaguar from the Police Department and would like it on the agenda for next week.
- Attorney Gleason finished putting together the ordinance for the overweight trucks. Lieutenant Amrein sent some updates which he will send back to Attorney Gleason.
- He will be meeting with Clerk Kohlstedt and Mrs. Gleason to discuss issues with Raday Lodge.
- He discussed the RFP for audit services. Nicole offered to help.
- He received notice from Attorney Gleason saying that he should have draft versions of the vacation ordinances for the properties on Lavergne Avenue and Billy Casper finished by Monday.

#### PRESIDENT'S BUSINESS

She gave an audit update. She spoke with the auditor on Monday who is waiting for a letter of opinion from their attorneys. She speaks with them every week.

#### CLERK'S BUSINESS

The Zoning Board met on Monday on the old Merlin's property which will be on the agenda for next week. There was a site plan meeting this week on the property on the Northwest corner of 147<sup>th</sup> and Kedzie. There was some discussion among the Board members.

#### CLOSE OF BUSINESS

Mayor Rybak asked for a motion to adjourn at 9:20 p.m. Trustee Kreis made the motion, Trustee Moskal seconded the motion. Roll call:

Ayes: Trustee Kreis, Trustee Moskal, Trustee Gillis, Trustee Ivan, Trustee Killelea, Trustee L'Heureux.

Nays: None                      **Motion passed.**

Respectfully Submitted:




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Michael Kohlstedt, Clerk