

Village of Midlothian
Special Meeting
February 17, 2016

CALL TO ORDER

ROLL CALL

Present: Trustee Gillis, Trustee Ivan, Trustee Killelea, Trustee Kreis, Trustee L'Heureux,
Trustee Moskal.

Absent: None

PLEDGE OF ALLEGIANCE

PUBLIC COMMENT

George Doeden from 147th Place in Midlothian asked about putting the land for the VFW on the agenda.

TRUSTEE BUSINESS

TRUSTEE KREIS

- She had the RDA for Grill's Hardware on the agenda but she did not receive it back from the attorney. She would like to discuss it at the next meeting.
- The Veteran's committee met on Monday. The new members attended. The 6th annual Independence Day parade will be on June 25th.
- She read an e-mail from Harriet Festing regarding FEMA being asked to do a study on urban flooding. This is due to efforts from Team Floodlothian and our Rain Ready Team.
- The Natalie Creek Trail Steering Committee will be meeting on February 18th at 10:00.
- There will be a Cal Sag Enterprise Zone meeting on February 23rd. CNT will also be attending.
- She is working on a grant pre-application which is due tonight at 10:59. Julia Plumb from High Bridge also helped a lot. It is for \$50,000 to enhance our Rain Garden.

TRUSTEE IVAN

- He thanked Joe Sparrey for attending and answering questions about the wood chipper they would like to purchase. It is a budgeted item and it would come out of the General Account. Trustee Kreis asked why it wouldn't come out of Capital Improvements. Maggie will check into it.
- He discussed The Public Works status report for January and the water main breaks. They also hired a new employee.
- He met with a company, Facility Dude, to discuss automating work orders in Public Works to better track them and produce better reporting. There was a live web event. They will look at

other companies to see if there is something we can afford. There was some discussion among the Board members.

TRUSTEE GILLIS

- He believes we have enough applications for Building Superintendent to begin interviews. He would like to do it together with the part-time position replacing Mike Manypenny. He will check with the ordinance to make sure that it is followed.
- He gave a Code Enforcement update. He met with Chief Kaufman and Chief Hotwagner about Board up Companies, we have a list that we use.
- There was no need for an Administrative warrant. It will be taken care of.
- Engineer Koza discussed revising our zoning map. He asked the Board members for input.
- We are working on potential nuisance violations procedures pertaining to grass cutting. Our new inspector has given us some great ideas.

TRUSTEE L'HEUREUX

- He discussed the proposal, which he distributed to the Board members, from Overhead Doors of Illinois. To replace receivers and transmitters on each door for \$218.00 per door for a total of \$1,090.00. Trustee Gillis asked about getting quotes from other companies.
- He discussed the approval of the new phones almost two years ago. Fires Station 2 needs Cat 5 cables. He would like it on the agenda for approval.
- He distributed the Fire Department monthly report.
- He received a letter from Northern Illinois Fire Sprinkler Advisory Board requesting that we pass a national model fire code that requires sprinkler systems be installed in all new construction, including single family homes. Chief Hotwagner believes that it is relatively inexpensive. There was some discussion among the Board members.
- The Community Policing Committee will be doing their annual Easter egg hunt at the T-ball Fields on March 20th and they are looking for donations.

TRUSTEE KILLELEA

- He discussed the HR Consultant that he and Trustee Ivan recommend. Jacqueline Jackson made a presentation to the Board and explained the process of choosing a HR consultant. There were 6 total responses to the RFP, she went through each to make sure they met the requirements. They picked Sundance, Inc. and the owner is Donna Maslin. She is very flexible and her rate per hour is the cheapest. There was discussion among Ms. Jackson and the Board members. The Board will set the parameters for the HR consultant and it is not full-time and there will be no benefits. Mayor Rybak suggested having the attorney draw up a contract outlining everything they discussed and saying that she will be working on a project by project basis. Jacqueline Jackson submitted an invoice for \$750.00.
 - He discussed the school crosswalk situation. Trustee Moskal shared some information about police presence at 146th and Pulaski. The Safety Committee is taking a survey of the numbers at Central Park. Jeff Koza sent information on grant opportunities for lights for crosswalks, etc.
-

Trustee Killelea believes that we need lights at Central Park before someone gets hurt. Superintendent Sparrey will look into the situation.

- He discussed Crestwood's Village newsletter. Information was sent to the Trustees about Fanning Communications. They do the whole newsletter, copywriting, interviews, sports etc. The cost for Crestwood is \$3000.00 per month plus an additional \$4,000.00 (postage and printing) per month for a total of \$7,000.00. It is a very well done newsletter, well written and laid out. He will get a copy of the newsletter to the Mayor and the Trustees.
- The 2015-2016 budget was sent to the Trustees and it has a surplus of \$47,737.00. He shared his concerns about the discrepancies in the water billing and water purchases. There was some discussion among the Board members. Trustee Killelea made a motion to approve the tentative 2015-2016 budget, Trustee Moskal seconded the motion. Roll call:

Ayes: Trustee Killelea, Trustee Moskal, Trustee Gillis, Trustee Ivan, Trustee Kreis, Trustee L'Heureux.

Nays: None **Motion passed.**

- Fire and Police Commission Training. We have four new members. We should make some provisions to train them. He discussed the convention that they usually attend. Mayor Rybak asked who would get the information on the convention.
- He feels that we need a Social Media policy. We have one in the Police Department.
- Chief Kaufman is in the process of hiring more officers and with the lack of a secretary, it's hard to get the word out.
- He asked Mayor Rybak about the Bond Council.

TRUSTEE MOSKAL

- The Fire and Police Commission candidate for the police department has an academy date of April 3rd. He will sent information to the Mayor for swearing in.
- Officer Miller will be retiring on June 4th. Chief Kaufman would like a letter sent to the Fire and Police Commission to request the next candidate.

PRESIDENT'S BUSINESS

The Zoning Board has given us a recommendation on the Vape Shop at 4710 W. 147th Street. The Mayor is bringing back the church at 4645 W. 147th Street for some kind of decision. There was some discussion with the owner of the Vape shop, who was required to have a signed lease in order to get a business license. There was some discussion about an ordinance to protect new business owners in the village. She also has the minutes from January 20th and January 27th, both regular and executive sessions, for approval next week.

CLERK'S BUSINESS

-
- Nothing to report.

CLOSE OF BUSINESS

Mayor Rybak is looking for a motion to adjourn to Executive Session at 8:52 to discuss compensation of a certain employee and possible discipline action against an employee and negotiations. Trustee Killelea made the motion, Trustee Gillis seconded the motion. Roll call:

Ayes: Trustee Killelea, Trustee Gillis, Trustee Ivan, Trustee Kreis, Trustee L'Heureux, Trustee Moskal.
Nays: None **Motion passed.**

Mayor Rybak is looking for a motion to return to open session at 9:17 p.m. Trustee Kreis made the motion, Trustee Moskal seconded the motion. Roll Call:

Ayes: Trustee Kreis, Trustee Moskal, Trustee Gillis, Trustee Ivan, Trustee Killelea, Trustee L'Heureux.
Nays: None **Motion passed.**

Mayor Rybak is looking for a motion to adjourn at 9:17 p.m. Trustee L'Heureux made the motion, Trustee Gillis seconded the motion. Roll call:

Ayes: Trustee L'Heureux, Trustee Gillis, Trustee Ivan, Trustee Killelea, Trustee Kreis, Trustee Moskal.
Nays: None **Motion passed.**

Respectfully Submitted:



Michael Kohlstedt, Clerk